



Cabinet Office

CO (17) 2

Circular

2 May 2017

Intended for All Ministers
All Chief Executives
Chief of Staff, Prime Minister's Office
All Senior Private Secretaries
All Private Secretaries
Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

The Prime Minister has agreed to changes to the membership of Cabinet committees to take account of the changes in Ministerial responsibilities that took effect from 2 May 2017. An updated list of the membership and terms of reference of Cabinet committees is attached for your information.

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Secretary of the Cabinet

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Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Amy Adams

Hon Dr Jonathan Coleman

Hon Christopher Finlayson QC

Hon Anne Tolley

Hon Nikki Kaye

Hon Maggie Barry

Hon Alfred Ngaro

Hon Peter Dunne

Hon Te Ururoa Flavell

David Seymour MP

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills and regulations, and other matters that require decisions before the next scheduled applicable Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC will meet only on a strictly if required basis.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Amy Adams

Hon Dr Jonathan Coleman

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Anne Tolley

Relevant Portfolios

All portfolios

Timing

Meets during non-sitting weeks if required.

Cabinet Economic Growth and Infrastructure Committee (EGI)

To consider policy issues relating to economic growth, trade, infrastructure, natural resources, local government, Auckland issues, and Canterbury and Kaikōura earthquake recovery issues.

Membership (Chair in bold)

Rt Hon Bill English	Hon Maggie Barry
Hon Paula Bennett	Hon Paul Goldsmith
Hon Steven Joyce	Hon Louise Upston
Hon Gerry Brownlee	Hon Alfred Ngaro
Hon Simon Bridges	Hon Nicky Wagner
Hon Amy Adams	Hon Mark Mitchell
Hon Michael Woodhouse	Hon Jacqui Dean
Hon Anne Tolley	Hon David Bennett
Hon Nathan Guy	Hon Tim Macindoe
Hon Todd McClay	Hon Scott Simpson
Hon Dr Nick Smith	Hon Te Ururoa Flavell
Hon Judith Collins	

Relevant Portfolios

Building and Construction	Local Government
Greater Christchurch Regeneration	Māori Development
Civil Defence	Primary Industries
Climate Change Issues	Racing
Commerce and Consumer Affairs	Regulatory Reform
Communications	Revenue
Conservation	Science and Innovation
Customs	Small Business
Economic Development	State Owned Enterprises
Energy and Resources	Statistics
Environment	Tertiary Education, Skills and Employment
Finance	Tourism
Food Safety	Trade
Immigration	Transport
Infrastructure	Workplace Relations and Safety
Internal Affairs	
Land Information	

Timing

Meets weekly during sitting weeks.

Cabinet External Relations and Defence Committee (ERD)

To consider policy issues and other matters relating to foreign affairs, development assistance, and defence. (Defence procurement issues will be considered at SEC.)

Membership (Chair in bold)

Rt Hon Bill English

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Nathan Guy

Hon Todd McClay

Hon Mark Mitchell

Relevant Portfolios

Defence

Foreign Affairs

GCSB

Immigration

National Security and Intelligence

NZSIS

Police

Primary Industries

Trade

Timing

Meets fortnightly during sitting weeks (alternates with meetings of TOW).

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.

Membership (Chair in bold)

Rt Hon Bill English

Hon Steven Joyce

Hon Simon Bridges

Hon Amy Adams

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Nikki Kaye

Hon Judith Collins

Hon Paul Goldsmith

Hon Jacqui Dean

Jamie-Lee Ross (Senior Government Whip)

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks.

Cabinet National Security Committee (NSC)

To have oversight of the national intelligence and security sector, and to consider policy and legislative proposals relating to the sector.

To co-ordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).

NSC, or a subcommittee of NSC as determined by the Prime Minister, will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Amy Adams

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Nathan Guy

Hon Mark Mitchell

With the addition of other relevant portfolio Ministers as appropriate.

Relevant Portfolios

Civil Defence

Defence

Foreign Affairs

GCSB

National Security and Intelligence

NZSIS

Police

Prime Minister

Timing

Meets when required.

Cabinet Committee on State Sector Reform and Expenditure Control (SEC)

To control and review government expenditure to improve value for money in the State sector, including significant infrastructure and investment proposals in the State sector, and to consider State sector reform and other State sector issues.

Membership (Chair in bold)

Rt Hon Bill English

Hon Paula Bennett

Hon Steven Joyce

Hon Simon Bridges

Hon Amy Adams

Hon Dr Jonathan Coleman

Hon Michael Woodhouse

Hon Anne Tolley

Hon Nikki Kaye

Hon Judith Collins

Hon Mark Mitchell

Hon David Bennett

Hon Tim Macindoe

Hon Peter Dunne

Relevant Portfolios

All portfolios

Frequency

Meets weekly during sitting weeks.

Cabinet Social Policy Committee (SOC)

To consider social policy and social investment issues, including education, health, justice and law and order, welfare reform, child poverty and vulnerable children.

Membership (Chair in bold)

Rt Hon Bill English	Hon Paul Goldsmith
Hon Paula Bennett	Hon Louise Upston
Hon Steven Joyce	Hon Alfred Ngaro
Hon Amy Adams	Hon Nicky Wagner
Hon Dr Jonathan Coleman	Hon David Bennett
Hon Michael Woodhouse	Hon Tim Macindoe
Hon Anne Tolley	Hon Peter Dunne
Hon Nikki Kaye	Hon Te Ururoa Flavell
Hon Judith Collins	David Seymour MP
Hon Maggie Barry	

Relevant Portfolios

ACC	Pacific Peoples
Arts, Culture and Heritage	Police
Attorney-General	Seniors
Children	Social Development
Community and Voluntary Sector	Social Housing
Corrections	Social Investment
Courts	Sport and Recreation
Disability Issues	Tertiary Education, Skills and Employment
Education	Veterans' Affairs
Ethnic Communities	Whanau Ora
Health	Women
Justice	Youth
Māori Development	

Frequency

Meets weekly during sitting weeks.

Cabinet Strategy Committee (STR)

To set the overall strategic direction and policy priorities of the government.

STR will not be used for detailed policy development or implementation, which will be considered by the relevant policy committee once the strategic direction has been set.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Amy Adams

Hon Dr Jonathan Coleman

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Anne Tolley

Hon Nathan Guy

Relevant Portfolios

All portfolios

Frequency

Meets on the first Monday of each sitting period or other times as arranged.

Cabinet Committee on Treaty of Waitangi Negotiations (TOW)

To consider Treaty of Waitangi settlement negotiations, and other policy issues relating to the Treaty of Waitangi.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Steven Joyce

Hon Christopher Finlayson QC

Hon Anne Tolley

Hon Nathan Guy

Hon Dr Nick Smith

Hon Maggie Barry

Hon Mark Mitchell

Hon Jacqui Dean

Hon Scott Simpson

Hon Te Ururoa Flavell

Relevant Portfolios

Attorney-General

Conservation

Environment

Land Information

Local Government

Māori Development

Primary Industries

Treaty of Waitangi Negotiations

Frequency

Meets fortnightly during sitting weeks (alternates with meetings of ERD).