

Schedule of Responsibilities Delegated to Associate Ministers and Parliamentary Under-Secretaries

23 May 2017

This paper is presented to the House, in accordance with the suggestion of the Standing Orders Committee in its *Report on the Review of Standing Orders* [I. 18A, December 1995].

At page 76 of its report, the Standing Orders Committee recorded its support for oral questions to be asked directly of Associate Ministers who have been formally delegated defined responsibilities by Ministers having primary responsibility for particular portfolios.

The Standing Orders Committee proposed that the Leader of the House should table in the House a schedule of such delegations at least annually.

The attached schedule has been prepared in the Cabinet Office for this purpose.

The schedule also includes responsibilities allocated to the Parliamentary Under-Secretary (David Seymour MP) in relation to the offices of the Minister of Education and Minister for Regulatory Reform. Under Standing Orders, Parliamentary Under-Secretaries may only be asked oral questions in the House in the same way that any MP who is not a Minister can be questioned. However, they may answer questions on behalf of the principal Minister in the same way that Associate Ministers can answer.

The delegations are also included in the Cabinet Office section of the Department of the Prime Minister and Cabinet website (<http://www.dPMC.govt.nz/cabinet/ministers/delegated>), which will be updated from time to time to reflect any substantive amendments to any of the delegated responsibilities.

Hon Simon Bridges
Leader of the House

May 2017

Schedule of Responsibilities Delegated to Associate Ministers and Parliamentary Under-Secretaries as at 23 May 2017

Associate Ministers are appointed to provide portfolio Ministers with assistance in carrying out their portfolio responsibilities. The control of the portfolio always rests with the portfolio Minister. This schedule provides a summary list of the responsibilities that portfolio Ministers have delegated to Associate Ministers. In addition to these specific delegations, Ministers may involve Associate Ministers in other issues and general duties associated with the portfolio.

This schedule also includes responsibilities allocated to the Parliamentary Under-Secretary (David Seymour MP) in relation to the offices of the Minister of Education and Minister for Regulatory Reform. Parliamentary Under-Secretaries are appointed by the Governor-General, by warrant, under section 8 of the Constitution Act 1986. They exercise those functions and powers assigned to them by the relevant portfolio Minister, in accordance with section 9 of the Constitution Act.

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Portfolios with Associate Ministers

Portfolio	Associate Minister	Role/Responsibilities
<p>ACC</p> <p>Associate Minister for ACC</p>	<p>Hon Jacqui Dean</p>	<p>All matters in respect of ACC operations relating to individual client and levy payer outcomes;</p> <p>Oversight of the response to the Independent Review of the Acclaim Otago (Inc) 2015 Report into Accident Compensation Dispute Resolution Processes;</p> <p>Matters requiring Ministerial attention in relation to the processing and management of sensitive claims;</p> <p>Other initiatives as agreed from time to time.</p>
<p>Children</p> <p>Associate Minister for Children</p>	<p>Hon Alfred Ngaro</p>	<p>Leading the delivery of the Engaging All New Zealanders work programme;</p> <p>Leading engagements within the Pacific Island community, and assisting the Minister in wider community engagements;</p> <p>All matters relating to the Community Response Forums, including defining purpose and representation, and strategic oversight;</p> <p>Providing sponsorship to the Prevention work programme;</p> <p>Overseeing liaison with the new child advocacy service, VOYCE;</p> <p>Supporting the Minister on matters relating to Community Investment;</p> <p>Reviewing the functions and oversight requirements for the Ministry of Vulnerable Children, Oranga Tamariki in light of the changes to the care system;</p> <p>Other initiatives as agreed from time to time.</p>

Portfolio	Associate Minister	Role/Responsibilities
<p>Conservation</p> <p>Associate Minister of Conservation</p>	<p>Hon Nicky Wagner</p>	<p>All matters relating to community partnerships, including supporting the Minister of Conservation on work relating to business partnerships;</p> <p>All matters relating to Conservation Boards;</p> <p>All matters relating to conservation in the Christchurch City Rebuild;</p> <p>Matters relating to the Mackenzie Accord;</p> <p>Matters regarding the Department of Conservation's role in supporting the regulation of importing endangered species and in supporting the Ministry for Primary Industries and Customs in border protection;</p> <p>Liaison with Ministerial appointed boards, including the Community Conservation Partnerships Fund, the Nature Heritage Fund, and Nga Whenua Rahui;</p> <p>Other initiatives as agreed from time to time.</p>
<p>Associate Minister of Conservation</p>	<p>Hon Peter Dunne</p>	<p>All matters relating to the establishment and ongoing progress of the Game Animal Council;</p> <p>All matters relating to aerially-assisted trophy hunting and wild animal recovery operations;</p> <p>All matters pertaining to hunting on public conservation land, including hunter safety but excluding the hunting of game birds;</p> <p>Other initiatives as agreed from time to time.</p>

Portfolio	Associate Minister	Role/Responsibilities
<p>Economic Development</p> <p>Associate Minister for Economic Development</p>	<p>Hon Nathan Guy</p>	<p>Working with other Economic Development Ministers to provide strategic oversight of regional, sectoral and Maori economic development issues, in particular through the Business Growth Agenda and the Regional Growth Programme;</p> <p>Specific leadership opportunities, as may be agreed, in relation to regional, sectoral and Maori economic development as they arise;</p> <p>Other initiatives as agreed from time to time.</p>
<p>Associate Minister for Economic Development</p>	<p>Hon Te Ururoa Flavell</p>	<p>Working within the government’s Business Growth Agenda programme to ensure Maori interests are represented;</p> <p>Working with New Zealand Trade and Enterprise to encourage growth of Maori businesses internationally;</p> <p>Working with other Economic Development Ministers to provide strategic oversight of regional and Maori economic development issues through the Business Growth Agenda and Regional Growth Programme, and agreeing specific leadership opportunities as they arise;</p> <p>Other initiatives as agreed from time to time.</p>
<p>Education</p> <p>Associate Minister of Education</p>	<p>Hon Louise Upston</p>	<p>Development of an overarching strategy relating to parental and community support and engagement in education;</p> <p>Managing the government’s relationship with the New Zealand School Trustees Association;</p> <p>Oversight of the following initiatives within the Education portfolio:</p> <ul style="list-style-type: none"> • Secondary-Tertiary Alignment Resource;

Portfolio	Associate Minister	Role/Responsibilities
		<ul style="list-style-type: none"> • Trades Academies; • the provision of alternative education; • the provision of career guidance and options for career service offerings in schools; <p>Monitoring the outcomes of the following programmes relating to re-engagement of 16 and 17 year olds:</p> <ul style="list-style-type: none"> • Year 9 Plus; • Count Me In; • ARoNA; <p>Matters relating to the Kainga Ora – Northland Place-Based Initiative, including monitoring the work of the local Social Wellbeing Governance Group;</p> <p>Progressing initiatives relating to Initial Teacher Education.</p>
Associate Minister of Education	Hon Tim Macindoe	<p>Matters relating to school properties, including:</p> <ul style="list-style-type: none"> • day to day oversight, including defective buildings, earthquake strengthening, capital works and maintenance; • day to day oversight of implementation of the infrastructural components of the major education renewal and development programmes, including the implementation of the redevelopment of Christchurch and Auckland schools, as well as staying ahead of growth demands; • opportunities to streamline infrastructural investments that efficiently and effectively deliver property and educational improvement to schools and their communities; <p>All matters relating to the maintenance of an affordable and equitable school transport service.</p>

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<p>Environment</p> <p>Associate Minister for the Environment</p>	<p>Hon Scott Simpson</p>	<p>All matters related to waste management and policy, including policy and funding decisions for the waste disposal levy, waste minimisation funding and voluntary product stewardship accreditation, with the exception of matters relating to End of Life Tyres;</p> <p>Responsibility for the Community Environment Fund;</p> <p>General assistance in the portfolio;</p> <p>Other specific initiatives as agreed from time to time.</p>
<p>Finance</p> <p>Associate Minister of Finance</p>	<p>Hon Simon Bridges</p>	<p>Responsibilities relating to proposals made by the Minister of Finance in relation to those appropriations in Vote Finance for which he is responsible;</p> <p>Assistance on work relating to expenditure control, with a particular focus on Budget items in the Business Growth Agenda streams;</p> <p>Making decisions, as Minister of Finance, on individual applications for consent and for exemptions under the Overseas Investment Act 2005;</p> <p>Day to day responsibilities, functions and powers in relation to the Minister of Finance's role as a shareholder in State Owned Enterprises (other than in relation to the Airways Corporation of New Zealand, KiwiRail Holdings Limited, and New Zealand Railways Corporation), Crown Research Institutes, and Research and Education Advanced Network New Zealand Limited;</p> <p>Responsibility for exercising day to day statutory powers and functions relating to the Public Trust.</p>

Portfolio	Associate Minister	Role/Responsibilities
Associate Minister of Finance	Hon Amy Adams	<p>Assistance on work relating to expenditure control, with a particular focus on social spending and other items not included in Business Growth Agenda streams;</p> <p>Responsibilities, functions and powers of the Minister of Finance in relation to community trusts;</p> <p>Day to day responsibilities, functions and powers in relation to the Minister of Finance's role as a shareholder in all Crown entity companies (excluding Crown Research Institutes) and in companies listed in Schedule 4A of the Public Finance Act 1989 (excluding Research and Education Advanced Network New Zealand Limited).</p>
<p>Health</p> <p>Associate Minister of Health</p>	Hon Nicky Wagner	<p>Functions and responsibilities within the Health portfolio relating to:</p> <ul style="list-style-type: none"> • Disability Support Services funded and managed by the Ministry of Health for people under 65 years of age; • tobacco; • aged care; • Pacific Health (within the context of the Ministry of Health's Pacific Health Strategy Ala Mo'ui: Pathways to Pacific Health and Wellbeing, and associated work programme); • certification of healthcare services (Health Cert) and oversight of the Health and Disability (Safety) Act 2001; • forensic mental health services (including the granting of Ministerial long leave and approving changes of legal status for special and restricted patients).

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Associate Minister of Health	Hon Peter Dunne	<p>Functions and responsibilities within the Health portfolio relating to:</p> <ul style="list-style-type: none"> • Medicines Strategy New Zealand (including the enhanced role of pharmacists in patient medicines management, and assisting with PHARMAC); • Environmental Public Health; • Health Quality and Safety Commission; • oral health; • problem gambling; • ambulance services; • the National Drug Policy, including alcohol, drugs and psychoactive substances; • Ethics Committees.
<p>Immigration</p> <p>Associate Minister of Immigration</p>	Hon Scott Simpson	<p>Residence appeals referred by the Immigration and Protection Tribunal for consideration of approval as exceptions to government residence instructions;</p> <p>Requests for exceptions to government residence instructions;</p> <p>Requests for special directions;</p> <p>Requests to reconsider temporary entry applications;</p> <p>Requests for visas under section 61 of the Immigration Act 2009 from people who are not entitled to apply because they are in New Zealand unlawfully;</p> <p>Reconsideration of cases after court action.</p>

Portfolio	Associate Minister	Role/Responsibilities
<p>Justice</p> <p>Associate Minister of Justice</p>	<p>Hon Mark Mitchell</p>	<p>All matters relating to Justices of the Peace;</p> <p>Appointments to, and monitoring of, the following Crown entities: Human Rights Commission, Independent Police Conduct Authority, Privacy Commissioner, Public Trust, Electoral Commission, and the Real Estate Agents Authority;</p> <p>Appointments to, and monitoring of, a number of specified Ministry of Justice-administered tribunals and statutory bodies;</p> <p>Occupational regulation policy, statutes and tribunals relating to lawyers and conveyancers, pawnbrokers and second-hand dealers, private investigators and security guards, prostitution, and real estate agents;</p> <p>Functions and responsibilities relating to:</p> <ul style="list-style-type: none"> • legal services, including Legal Aid, Public Defence Service, and Community Law Centres; • Youth Justice matters, including the Youth Crime Action Plan; • Search and Surveillance review; • response to the Law Commission report on National Security Information; • all international reporting obligations, including human rights and corruption; • Ministerial exemptions under section 157 of the Anti-Money Laundering and Countering Financing of Terrorism Act 2009; • provision of protective fiduciary services by the Public Trust;

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		<ul style="list-style-type: none"> • alcohol policy; • electoral policy and legislation; • the development and passage of specified Bills on the justice legislation programme; • implementation of the Judicature Modernisation Bill; • taking Rules Committee proposals through the Cabinet process; <p>A number of specified statutory functions, relating to:</p> <ul style="list-style-type: none"> • directions under the Proceeds of Crimes Act 1991; • appointment under section 6A of the Arbitration Act 1996; • authorisations under sections 9(1)(i) to (j) of the Oaths and Declarations Act 1957; • requests for consent under section 177 of the Senior Courts Act 2016; • concurrence under section 93 of the Films, Videos, Publications Classification Act 1993; <p>Assisting the Minister on matters relating to the Justice Sector, and other initiatives as agreed from time to time.</p>
<p>Local Government</p> <p>Associate Minister of Local Government</p>	<p>Hon Jacqui Dean</p>	<p>Assisting the Minister in maintaining a strong relationship between central and local government;</p> <p>Responding to governance issues at the Kaipara District Council and Environment Canterbury (in conjunction with the Minister for the Environment);</p> <p>Overseeing matters relating to local government online voting and voter participation;</p>

Portfolio	Associate Minister	Role/Responsibilities
		<p>Assistance on legislative matters, including requests for orders in council, work on local government issues in statutes amendment bills, and oversight of the Local Government Regulatory Systems Bill;</p> <p>All matters relating to the Dog Control Act 1996 and subsequent policies;</p> <p>All matters relating to the Lake Taupo harbour masters, offshore islands for which the Minister of Local Government is the territorial authority, and the Rules Reduction Taskforce government response;</p> <p>Contributing to the government's response to the Law Commission's review of the Burial and Cremation Act 1964;</p> <p>Participation in the Fire Services Review;</p> <p>Other initiatives as agreed from time to time.</p>
<p>Maori Development Associate Minister for Maori Development</p>	<p>Hon Christopher Finlayson QC</p>	<p>General assistance in the portfolio, with a particular focus on work relating to the reform of Te Ture Whenua Maori Act 1993.</p>
<p>Primary Industries Associate Minister for Primary Industries</p>	<p>Hon Louise Upston</p>	<p>Responsibility for the forestry and skills development components of the Primary Industries portfolio, including work relating to:</p> <ul style="list-style-type: none"> • the Emissions Trading Scheme as it relates to forestry; • Crown Forestry; • Afforestation Grant Schemes; • skills development, including responsibility for the Taratahi Agriculture Training Centre;

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		<ul style="list-style-type: none"> • the Walking Access Commission. <p>Other matters within the Primary Industries portfolio, as agreed from time to time.</p>
<p>Social Housing</p> <p>Associate Minister for Social Housing</p>	<p>Hon Alfred Ngaro</p>	<p>Responsibilities relating to advice on operational issues from the Ministry of Social Development in respect of:</p> <ul style="list-style-type: none"> • emergency housing supply; • administration of Emergency Housing Special Needs Grants; • Social Housing needs assessment; • Social Housing Register management; • the calculation and review of income-related rent subsidies; • provider matching and placement; • the payment of income-related rent subsidies to housing providers; <p>Responsibilities relating to advice on policy and operational issues from the Ministry of Social Development in respect of tenancy reviews, the provision of housing support products, and fraud investigations and legal actions relating to housing;</p> <p>Responsibilities relating to advice on operational issues from Housing New Zealand Corporation in respect of the management of individual tenancies;</p> <p>Responsibilities relating to advice on operational issues from the Ministry of Business, Innovation and Employment in respect of community housing provider policy settings, including the tax treatment of community housing providers;</p>

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		Responsibilities relating to advice on policy and operational issues from the Ministry of Business, Innovation and Employment in respect of social housing provider regulation and community housing provider capability.
<p>Tertiary Education, Skills and Employment</p> <p>Associate Minister for Tertiary Education, Skills and Employment</p>	<p>Hon Louise Upston</p>	<p>Matters relating to the policy and provision of careers information services;</p> <p>Day to day responsibilities relating to:</p> <ul style="list-style-type: none"> • industry training; • Adult and Community Education (ACE); <p>Oversight of the development of the tertiary component of the Initial Teacher Education work programme;</p> <p>Other initiatives as agreed from time to time.</p>
<p>Tourism</p> <p>Associate Minister of Tourism</p>	<p>Hon Nicky Wagner</p>	<p>All matters relating to:</p> <ul style="list-style-type: none"> • the New Zealand Cycle Trail, including the Maintaining the Great Rides Fund; • Approved Destination Status Tours; • Maori Arts and Crafts Institute; • liaison with the border sector; • labour market issues, skills and employment as they relate to the tourism sector; <p>Other initiatives as agreed from time to time.</p>

Portfolio	Associate Minister	Role/Responsibilities
<p>Transport</p> <p>Associate Minister of Transport</p>	<p>Hon Tim Macindoe</p>	<p>Responsibility for policy development and making of all Land Transport Rules and consequential Regulations, including day to day oversight of existing Land Transport Rules and Regulations, unless otherwise specifically advised by the Minister of Transport;</p> <p>Responsibility for all transport safety matters (aviation, maritime, rail and road), including responsibilities relating to Safer Journeys, road policing, and the road toll, with the exception of all commercial oil and gas related matters and matters relating to the Small Passenger Services Review, and unless otherwise specifically advised by the Minister of Transport;</p> <p>Day to day oversight of Crown agency relations in respect of the Transport Accident Investigation Commission (excluding Budget-related decisions);</p> <p>Responsibility for the provision of weather forecasting services (currently provided under contract by MetService), in terms of the Meteorological Services Act 1990 (excluding Budget-related decisions);</p> <p>Responsibility for the Ministry of Transport’s annual research and statistics programme, and its associated publications throughout the year.</p>

Portfolios with Parliamentary Under-Secretaries

Portfolio	Parliamentary Under-Secretary	Role/Responsibilities
Parliamentary Under-Secretary to the Minister of Education	David Seymour MP	<p>Matters in respect of the Partnership Schools Kura Hourua (PSKH) programme within the Education portfolio, including:</p> <ul style="list-style-type: none"> • working with the PSKH Authorisation Board to progress proposals for the consideration of the Minister of Education, that: <ul style="list-style-type: none"> - more clearly define the role of the board for the purpose of providing certainty for its members, clarity for stakeholders, and complementary effort by the Ministry of Education and Education Review Office; - specify the role of the Board in independently monitoring the progress of the PSKH; - explore the potential for a permanent secretariat to support the programme, the successful schools, and the sustainable future of the programme, informed by overseas models as well as those in New Zealand (eg the New Zealand School Trustees Association or Te Runanganui o Nga Kura Kaupapa); • working with the Ministry of Education to progress work for the consideration of the Minister of Education on a proposed future funding model, taking into account: <ul style="list-style-type: none"> - insights and experiences from the first two application rounds of PSKH; - the significant capital expenditure; - the comparative costs of mainstream education; - the incentive for performance and growth;

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		<ul style="list-style-type: none"> • a proposed new approach to attract future sponsors, that takes into account: <ul style="list-style-type: none"> - their ability to achieve significant improvements in outcomes for disadvantaged students; - the best process for managing the development of applications from the market for future application rounds; • working with the Ministry of Education to meet its responsibility for implementation and delivery, to monitor the progress of the first two tranches of PSKH, and to apprise the Minister of Education of any issues or risks; • other initiatives as agreed from time to time.
<p>Regulatory Reform</p> <p>Parliamentary Under-Secretary to the Minister for Regulatory Reform</p>	<p>David Seymour MP</p>	<p>Providing advice to the Minister for Regulatory Reform on how to improve the quality of Regulatory Impact Statements;</p> <p>Identifying superfluous and redundant legislation to be repealed;</p> <p>Oversight of the implementation of the government response to the Productivity Commission’s report on regulatory institutions and practices;</p> <p>Providing advice to the Minister for Regulatory Reform on the capability and performance of regulators, and working with regulatory practice leaders on how to lift the performance of regulators;</p> <p>Other initiatives as agreed from time to time.</p>