



25 August 2022

[REDACTED]
[REDACTED]

Ref: OIA-2022/23-0057

Dear [REDACTED]

Official Information Act request relating for correspondence regarding OIA policies between 1 - 20 August 2022

Thank you for your Official Information Act 1982 (the Act) request received on 20 August 2022. You requested:

*“Could I please have copies of correspondence received or sent by DPMC that discuss / refer to internal policies regarding Official Information Act requests?
The period requested is from 1 August 2022 to 20 August 2022.”*

The Department of Prime Minister and Cabinet’s (DPMC) statutory obligations with regards to processing official information requests is outlined in the Act. DPMC does not have an internal policy regarding Official Information Act requests. Instead, DPMC refers to guidance provided by the Office of the Ombudsman, and the Public Service Commission (PSC).

The guidance is publicly available on the Ombudsman and PSC websites:

- <https://www.ombudsman.parliament.nz/resources/oia-ministers-and-agencies-guide-processing-official-information-requests>
- <https://www.publicservice.govt.nz/resources/official-information-guidance/>

There is no correspondence regarding *‘internal policies regarding Official Information Act requests’* within scope of your request. I am therefore refusing your request under section 18(e) of the Act, as the information requested does not exist or, despite reasonable efforts to locate it, cannot be found.

This response may be published on the Department of the Prime Minister and Cabinet’s website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely

[REDACTED]

Catherine Delore
**Acting Executive Director,
Strategy, Governance and Engagement**