



24 August 2023

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Ref: OIA-2023/24-0059

Dear █

Official Information Act request relating to Cyber Security Advisory Committee (CSAC) and Single Front Door (SFD)

Thank you for your Official Information Act 1982 (the Act) request received on 27 July 2023.

The information you have requested, as set out in Appendix A, is associated with a wider body of work related to cyber security resilience that we intend to proactively release in the near future. Your request also requires substantial consultation and collation. Therefore, we have extended the due date for response to 29 September 2023.

I am however, in a position to make a decision on parts of your request and for ease of reference, I will address each of your questions in turn.

1. The list of potential panel members for the CSAC, and the Ministers who appointed the selected panel members to the CSAC

I can advise that members of the committee were recommended to be appointed by the Minister for the Digital Economy and Communications (then Hon Dr David Clark), in consultation with the Minister Responsible for the Government Communications Security Bureau (Hon Andrew Little). The Appointments and Honours Committee considered the recommendations, which were then confirmed by Cabinet. The appointed members were Mike O'Donnell, Hamish Rumbold, Jon Duffy, Mandy Simpson, Sheridan Broadbent, Steve Honiss, Vanessa Clark, and Victoria MacLennan.

I can further advise that 34 individuals were identified potential members but the identities of the 26 non-appointed members are withheld in full under s9(2)(a), to protect the privacy of individuals and s9(2)(f)(iv) regarding the confidentiality of advice tendered by Ministers of the Crown and officials and s9(2)(ba)(i), prejudice the supply of similar information. This is because the release of the names of non-appointed individuals may inhibit their participation in other government advisory roles if it is publicly known they were not selected in this instance.

2. Copies of the Terms of Reference for the CSAC, including the four workstreams

A copy of the Terms of Reference including the four workstreams can be accessed from the following link: [New Zealand Cabinet Cyber Security Advisory Committee Report back on Workstreams 1/2/3 - July 2023 - Department of the Prime Minister and Cabinet \(dPMC.govt.nz\)](https://www.dPMC.govt.nz/Workstreams/1/2/3-2023-07-23-Department-of-the-Prime-Minister-and-Cabinet)

Please note there are no separate Terms of Reference for the individual workstreams.

3. CSAC meeting agendas from 20 December 2021 to the current date

More time is required for DPMC to complete necessary consultations on the requested agendas, however, in the interim please find a link to agendas for the period 20 December 2021 – 25 July 2022 that have previously been released.

[Response to Official Information Act request OIA-2022/23-0006: relating to Agendas and minutes of meeting held by the Cyber Security Advisory Committee \(dpmc.govt.nz\)](#)

Please note that as part of the wider proactive release mentioned earlier, we are also looking at releasing the minutes from CSAC's meetings.

4. DPMC issues paper from the inaugural workshop, referred to on page 13 of the CSAC Report, 24 March 2022

I can advise that this document is currently being prepared for proactive release. Accordingly, I have refused your request for the documents listed in the above under section 18(d) of the Act as the information you requested will soon be publicly available. Once available you will be proactively advised and a link to the document provided.

5. Customer orientation study questions, participants, responses, and findings (March 2022)

I can advise that more time is required before a decision on part 5 of your request can be communicated.

Please note that the customer orientation work relates to Workstream 3 of CSAC's Terms of Reference. The findings have been proactively released in the document linked in response to part 2 of your request, as above.

6. Final report on workstream 4 (22 May 2022)

I can advise that this report is withheld in full under s9(2)(f)(iv), to maintain the confidentiality of advice tendered by or to Ministers and officials, as this report is still under active consideration by Ministers.

7. Supplementary issues paper (28 June 2022)

I can advise that this document is currently being prepared for proactive release. Accordingly, I have refused your request for the documents listed in the above under section 18(d) of the Act as the information requested will soon be publicly available. Once available you will be proactively advised and a link to the document provided.

8. Feedback on June Cabinet paper "Cyber Security - Strengthening resilience in the wider economy" (26 July 2022)

I can advise that this document is currently being prepared for proactive release. Accordingly, I have refused your request for the documents listed in the above under section 18(d) of the Act as the information requested will soon be publicly available. Once available you will be proactively advised and a link to the document provided.

9. List of agencies consulted on the SFD draft (approximately September 2022), dates and timeframes for consultation, and responses

I can advise that more time is required before a decision on part 9 of your request can be communicated.

10. The further report prepared in October 2022 referred to in the answer of PQ 12199 (2023)

A copy of this paper can be accessed from the following link:

[New Zealand Cabinet Cyber Security Advisory Committee Report back on Workstreams 1/2/3 - July 2023 - Department of the Prime Minister and Cabinet \(dpmc.govt.nz\)](https://www.dpmc.govt.nz/workstreams/1/2/3-july-2023-department-of-the-prime-minister-and-cabinet)

11. The SFD recommendations to Ministers (15 October 2022)

This has been answered as part of Question 10. The single front door proposal is the recommendation to Ministers.

12. Official correspondence with CSAC, Ministers, and / or other agencies related to CSAC and / or SFD

I can advise that more time is required before a decision on part 12 of your request can be communicated.

13. Conflicts of Interest declared by CSAC committee members

I can advise that more time is required before a decision on part 13 of your request can be communicated.

14. Information on consultations undertaken by or on behalf of CSAC, or about SFD, if any, including parties consulted, dates and timeframes for consultation, and responses

I can advise that more time is required before a decision on part 14 of your request can be communicated.

15. Date of dissolution of the CSAC

I can advise that the Cyber Security Advisory Committee was disestablished on 15 October 2022.

16. Budget appropriations and / or expenditures of the CSAC

Funding for the Cyber Security Advisory Committee was approved for up to \$105,000 from the Cyber Security Strategy appropriation, within Vote Prime Minister and Cabinet.

While this is not captured in the scope of your request, you may be interested in a recently released Cabinet paper by the Public Service Commission that is highly relevant to your request:

[Digital-Service-Transformation-Building-modern-integrated-and-resilient-digital-public-services.pdf \(publicservice.govt.nz\)](https://www.publicservice.govt.nz/digital-service-transformation-building-modern-integrated-and-resilient-digital-public-services.pdf)

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Tony Lynch
Deputy Chief Executive

Appendix A: Request

I am seeking information on the Cyber Security Advisory Committee (CSAC) and Single Front Door (SFD).

Please address all the information relevant to your agencies and / or portfolios.

I have included all recipients in the To field with the intention of reducing administrative load of coordinating unnecessary OIA transfers within the recipients.

- 1. The list of potential panel members for the CSAC, and the Ministers who appointed the selected panel members to the CSAC*
- 2. Copies of the Terms of Reference for the CSAC, including the four workstreams*
- 3. CSAC meeting agendas from 20 December 2021 to the current date*
- 4. DPMC issues paper from the inaugural workshop, referred to on page 13 of the CSAC Report, 24 March 2022*
- 5. Customer orientation study questions, participants, responses, and findings (March 2022)*
- 6. Final report on workstream 4 (22 May 2022)*
- 7. Supplementary issues paper (28 June 2022)*
- 8. Feedback on June Cabinet paper "Cyber Security - Strengthening resilience in the wider economy" (26 July 2022), and the cabinet paper itself, if not proactively released*
- 9. List of agencies consulted on the SFD draft (approximately September 2022), dates and timeframes for consultation, and responses*
- 10. The further report prepared in October 2022 referred to in the answer of PQ 12199 (2023)*
- 11. The SFD recommendations to Ministers (15 October 2022) [if not the same as above]*
- 12. Official correspondence with CSAC, Ministers, and / or other agencies related to CSAC and / or SFD*
- 13. Conflicts of Interest declared by CSAC committee members*
- 14. Information on consultations undertaken by or on behalf of CSAC, or about SFD, if any, including parties consulted, dates and timeframes for consultation, and responses*
- 15. Date of dissolution of the CSAC*
- 16. Budget appropriations and / or expenditures of the CSAC*

If responses to consultations are to be withheld under the OIA, please provide a numerical summary of any submissions: (for / against / neutral), (individual / organisation), (counts). If a numerical summary in this approximate format is not held, please seek clarification and advise what is held or is able to be created.

I appreciate this is a long and particular list, and I would be comfortable with responses made in parts in order to ensure information can be made available under the Official Information Act as soon as reasonably possible.

I also confirm I am a New Zealand citizen or resident, and I am in New Zealand."