



21 February 2025

[REDACTED]
[REDACTED]
[REDACTED]

Ref: OIA-2024/25-0644

Tēnā koe [REDACTED],

Official Information Act request for three documents provided to the Minister of Emergency Management and Recovery

Thank you for your Official Information Act 1982 (the Act) request received on 10 February 2025. You requested:

“(From the Chief Executive, Cyclone Recovery):

[1] Ministerial Approval of projects under the North Island Weather Events (2023) Hawke's Bay Crown Funding Agreement, 9 December 2024.

[2] Cyclone Recovery Weekly Update on Categorisation, Buyouts, and Sediment Removal, 19 December 2024.

(From officials within DPMC):

[3] Government Appointments to be made in 2025, 19 December 2024.”

Documents one and two are held by the functional Chief Executive, Cyclone Recovery. The Cyclone Recovery Unit is a business unit within the Department of the Prime Minister and Cabinet (DPMC) which supports the Chief Executive, Cyclone Recovery to deliver their functions. The Chief Executive, Cyclone Recovery will respond to you separately [Ref: OIA-2024/25-0643]. Document three is held by DPMC, and it is to this part of your request that I am responding.

Information being released

I have decided to release the document “Government Appointments to be made in 2025, 19 December 2024,” subject to information being withheld under section 9(2)(a) of the Act to the protect the privacy of individuals.

In making my decision, I have considered the public interest considerations in section 9(1) of the Act. No public interest has been identified that would be sufficient to outweigh the reasons for withholding that information.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on DPMC's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Nāku noa, nā,

[REDACTED]

Clare Ward

Executive Director, Strategy, Governance and Engagement



Briefing

Government Appointments to be made in 2025

To: Rt Hon Christopher Luxon,
Prime Minister, Minister for National Security and Intelligence

Date	19/12/2024	Priority level:	Medium
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Purpose


- To enable you to submit to Cabinet Office completed organisation forms for entities that support you in your roles as Prime Minister and Minister for National Security and Intelligence by **30 January 2025** as set out in Cabinet Office Notice CO (24) 6.

Recommendations

- We recommend you:

- note** that organisation forms for entities relevant to your Prime Minister and National Security and Intelligence portfolios are required to be submitted each year, and;
- submit** the completed organisation form to the Cabinet Appointments and Honours Committee Secretary by **Thursday, 30 January 2025**.

YES / NO

 Clare Ward Executive Director, Strategy, Governance and Engagement
18 December 2024
Mobile phone: +64 s 9(2)(a) [REDACTED]

Rt Hon Christopher Luxon Prime Minister Minister for National Security and Intelligence/...../.....

Background

3. As outlined in Cabinet Office Notice CO (24) 6, each year the Cabinet Office compiles for Ministers a schedule of all government appointments considered by the Cabinet Appointments and Honours Committee (APH).
4. Agencies have been asked to provide Cabinet Office with information about appointments to be considered by APH, even if no appointments are due to be made in 2025. An organisation form should be provided for any new bodies expected to be established.
5. Organisation forms must be submitted to the APH Secretary via the relevant Minister's office.
6. The Cabinet Office will use this information to compile a schedule for Ministers that:
 - a) list all bodies for which appointments are considered by APH
 - b) indicates the planned vacancies arising in 2025 to allow Ministers to nominate, to responsible Ministers, suitable candidates for upcoming vacancies, and
 - c) allows responsible Ministers to manage upcoming appointments, seek nominations, and consult their ministerial and parliamentary colleagues in advance of submitting papers to APH.
7. The information supplied will also contribute to the compilation of gender and ethnic representation stocktakes compiled by the Ministry for Women, Ministry for Ethnic Communities and the Ministry of Māori Development Te Puni Kōkiri.

Organisation forms for entities supporting you

8. The Department of the Prime Minister and Cabinet is responsible for the following entities, supporting your role as the Prime Minister and Minister for National Security and Intelligence:
 - a) Inspector-General of Intelligence and Security
 - b) Deputy Inspector-General of Intelligence and Security
 - c) Inspector-General of Intelligence and Security Advisory Panel,
 - d) Commissioners of Intelligence Warrants, and
 - e) Prime Minister's Chief Science Adviser.
9. In addition, two Ministerial Advisory Committees were disestablished in 2024 with no further appointments to be made:
 - a) Kāpuia – Ministerial Advisory Group on the Government Response to the Royal Commission of Inquiry into Christchurch Terror Attacks, and
 - b) Prime Minister's Special Envoy for the Christchurch Call.
10. The completed forms for the entities listed above are attached with each term that expired in 2024 or will expire in 2025 indicated by yellow highlighting (**Attachment A**).

Next steps

11. If you agree to the content in the organisation forms, these should be submitted by your office to the APH Secretary via cabpapers@dpmc.govt.nz by **Thursday, 30 January 2025**.

Attachments:	Title	Security classification
Attachment A:	Organisation Forms	IN-CONFIDENCE

APH Organisation Form

Organisation and Responsible Portfolio

Organisation: Inspector-General of Intelligence and Security

Responsible Portfolio: Prime Minister (administered by the Ministry of Justice)

Brief Outline of the Functions and Responsibilities of the Organisation

Under the Intelligence and Security Act 2017, the functions of the Inspector-General include inquiring into:

- any matter relating to the compliance of an intelligence and security agency (currently defined as GCSB and NZSIS) with its legal obligations,
- complaints about the NZSIS or the GCSB by any New Zealand person, including current or former employees,
- any complaint made by the Speaker of the House of Representatives on behalf of one or more members of Parliament,
- any matter where it appears that an individual may have been adversely affected by the actions of an intelligence and security agency, on the IGIS's own initiative or at the request of a responsible Minister or the Prime Minister,
- the propriety of the actions of an intelligence and security agency,
- the manner in which warrants and authorisations are sought and acted upon by the NZSIS and the GCSB, to ensure that all of their actions are proper and comply fully with the letter and spirit of the law, and
- the effectiveness and appropriateness of the systems each intelligence and security agency has for ensuring the compliance of their operational activities with the law.

The Inspector-General is also charged with preparing and carrying out programmes approved by the responsible Minister, for the general oversight and review of each intelligence and security agency.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Brendan HORSLEY	M	Wellington		8 June 2020	8 June 2025

APH Organisation Form

Organisation and Responsible Portfolio

Organisation: Deputy Inspector-General of Intelligence and Security

Responsible Portfolio: Prime Minister (administered by the Ministry of Justice)

Brief Outline of the Functions and Responsibilities of the Organisation

Under the Intelligence and Security Act 2017, the Deputy Inspector-General of Intelligence and Security has and may exercise and perform the powers and the functions of the Inspector-General of Intelligence and Security (IGIS). She or he is subject to the control and direction of the IGIS and has the same duties, obligations and restrictions as those which apply to the IGIS.

The Deputy IGIS role, subject to the control and direction of the IGIS, includes enquiring into:

- any matter relating to the compliance of an intelligence and security agency (defined as GCSB and NZSIS) with the law of New Zealand,
- complaints about the NZSIS or the GCSB by any New Zealand person, including current or former employees,
- any complaint made by the Speaker of the House of Representatives on behalf of one or more MPs that the House has or may have been adversely affected by an action of an intelligence and security agency,
- any matter, at the request of the Minister, the Prime Minister or of the IGIS's own motion, where a New Zealand person may be adversely affected by an act, omission, practice, policy or procedure of an intelligence and security agency,
- the propriety of the actions of an intelligence and security agency,
- the manner in which warrants and authorisations are sought and acted upon by the NZSIS and the GCSB, to ensure that all of their actions are proper and comply fully with the letter and spirit of the law, and
- the effectiveness and appropriateness of the systems each intelligence and security agency has for ensuring the compliance of their operational activities with their respective laws.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Graeme Ian SPEDEN	M	Wellington		23 November 2021	30 November 2027

APH Organisation Form

Organisation and Responsible Portfolio

Inspector-General of Intelligence and Security Advisory Panel (Prime Minister, administered by DPMC)

Brief Outline of the Functions and Responsibilities of the Organisation

The Intelligence and Security Act 2017 requires the appointment of two suitable persons to the positions of advisors to the Inspector-General of Intelligence and Security (IGIS). One of the advisors serves as the chairperson of the Panel. The Advisory Panel meets regularly with the IGIS and the Deputy IGIS.

The functions of the Advisory Panel are:

- to provide advice on request from the IGIS or on its own initiative, and
- to report to the Prime Minister on any matter relating to intelligence and security, if the Advisory Panel considers that the matter should be drawn to the attention of the Prime Minister.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Lynnette Diana (Lyn) PROVOST	F	Wellington	NZ European	1 June 2023	31 December 2024
Melanie James Mary MATTHEWS	F	Wellington	NZ European	1 January 2025	31 December 2030
Benjamin BATEMAN	M	Wellington	Ngāi Tahu (Ngāti Waewae, Ngāti Mamoe, Puketeraki and Wairewa) and Cook Islands Māori	01 November 2021	01 November 2026

APH Organisation Form

Organisation and Responsible Portfolio

Commissioners of Intelligence Warrants (Prime Minister, administered by DPMC)

Brief Outline of the Functions and Responsibilities of the Organisation

Under the Intelligence and Security Act 2017, the functions of the Commissioners of Intelligence Warrants are to:

- advise the authorising Minister (the Minister Responsible for the GCSB and for the NZSIS) on applications for Type 1 intelligence warrants,
- consider and deliberate on applications for Type 1 intelligence warrants jointly with the authorising Minister,
- issue Type 1 intelligence warrants jointly with the authorising Minister,
- consider jointly with the authorising Minister applications from the intelligence and security agencies for permission to access restricted information,
- consider jointly with the responsible Minister applications from the intelligence and security agencies for approval to obtain business records of telecommunications network operators or financial service providers,
- conduct reviews under the Telecommunications (Interception Capability and Security) Act 2013 relating to significant network security risks,
- conduct reviews of decisions under the Passports Act 1992 in relation to travel documents, and
- carry out other functions as required by the Intelligence and Security Act or any other enactment.

The additional functions of the Chief Commissioner of Intelligence Warrants are to:

- be the central point of contact for all communications with the Commissioners,
- receive applications for Type 1 intelligence warrants and to allocate those applications amongst the Commissioners,
- receive notice of the urgent issue of a Type 1 intelligence warrant and to consider whether to revoke that warrant,
- receive notice of the very urgent authorisation of activity for which a Type 1 intelligence warrant is required and to consider whether to revoke that authorisation,
- receive applications from intelligence and security agencies for approval to access business records of telecommunications network operators or financial service providers and to allocate those applications amongst the Commissioners, and
- perform other functions as required by the Intelligence and Security Act or any other enactment.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Hon Sir James Bruce (Bruce) ROBERTSON (Chief Commissioner)	M	Wellington	NZ European	01 April 2017	31 December 2024
Hon Robert Andrew DOBSON, KC	M	Wellington	NZ European	01 November 2021	02 December 2027

Hon Robert Andrew DOBSON, KC (Chief Commissioner)	M	Wellington	NZ European	01 January 2025	31 December 2027
Hon Karen CLARK, KC	F	Wellington	NZ European	01 May 2022	31 April 2025
Hon Brendan William Francis BROWN, KC	M	Wellington	NZ European	1 January 2025	31 December 2027

Released under the Official Information Act 1982

APH Organisation Form

Organisation and Responsible Portfolio

Organisation: Kāpuia – Ministerial Advisory Group on the Government Response to the Royal Commission of Inquiry into Christchurch Terror Attacks

Responsible Portfolio: Government's Response to the Royal Commission's Report into the Terrorist Attack on the Christchurch Mosques (Now National Security and Intelligence)

Brief Outline of the Functions and Responsibilities of the Organisation

Kāpuia is a Ministerial Advisory Group that was established in response to recommendation 44 of the Royal Commission report that recommended the Government establish an Implementation Oversight Advisory Group.

Kāpuia provides independent advice to Ministers on the Government's Royal Commission report response. It does this by providing advice directly to the Lead Coordination Minister and other Ministers with agreement from the Lead Coordination Minister. It can also provide feedback to agencies on any draft proposals, which agencies may see feedback on or that Kāpuia might request to be briefed on.

Note the Committee was disestablished on 9 June 2024 with no further appointments to be made.

Current Membership

Name	Gender Identity	Region	Ethnicities	Date of original appointment	Expiry date of present term
Arihia Bennet	F	Tuahiwi	s 9(2)(a)	10 June 2021	9 June 2024
Arif Ali	M	Lower Hutt		10 June 2021	9 June 2024
Radiya Ali	F	Porirua		10 June 2021	9 June 2024
Claire Appleby-Phillips	F	Christchurch		10 June 2021	9 June 2024
Katrina Azer	F	Christchurch		10 June 2021	9 June 2024
I-Hua (Eva) Chen	F	Auckland		10 June 2021	9 June 2024
Allyn Sue (Aliya) Danzeisen	F	Hamilton		10 June 2021	9 June 2024
Shaystah Dean	F	Wellington		10 June 2021	9 June 2024
Mustafa Derbashi	M	Auckland		10 June 2021	9 June 2024

			s 9(2)(a)		
Kodrean Eashae	M	Porirua		10 June 2021	9 June 2024
Stephen Roger Goodman	M	Auckland		10 June 2021	9 June 2024
Parminder Kaur	F	Wellington		10 June 2021	9 June 2024
Abdur Razzaq (Ghulam) Khan	M	Wellington		10 June 2021	9 June 2024
Jennifer Sabina Kham-Janif	F	Auckland		10 June 2021	9 June 2024
Richard Leung	M	Auckland		10 June 2021	9 June 2024
Tahirah Moton	F	Wellington		10 June 2021	9 June 2024
Sithy Fathima (Nissa) Mowjood	F	Nelson		10 June 2021	9 June 2024
Patrick Leo Michael O'Connor	M	Christchurch		10 June 2021	9 June 2024
Bernard O'Donnell	M	Auckland		10 June 2021	9 June 2024
Edwina Pio	F	Auckland		10 June 2021	9 June 2024
Jos (Joycelyn) Raffills	F	Wellington		10 June 2021	9 June 2024
Maysoon Salama	F	Christchurch		10 June 2021	9 June 2024
Taib (Bariz) Shah	M	Christchurch		10 June 2021	9 June 2024
Noeleen van de Lisdonk	F	Auckland		10 June 2021	9 June 2024
Melani Anae	F	Auckland		13 Sep 2021	9 June 2024
Katherine Dedo	F	Wanaka		13 Sep 2021	9 June 2024
Roberta Francis (Robbie Francis Watene)	F	Auckland		2 Nov 2021	9 June 2024
Sally Dellow	F	Wellington		2 Nov 2022	9 June 2024

APH Organisation Form

Organisation and Responsible Portfolio

Organisation: Prime Minister's Chief Science Advisor
 Responsible Portfolio: Prime Minister

Brief Outline of the Functions and Responsibilities of the Organisation

The PMCSA is arranged as a one-member Ministerial Science Advisory Committee, appointed by Cabinet. The purpose and functions of the PMCSA are broadly defined as:

- To promote the understanding of science by the public, policy makers and elected officials, including clarification of issues of public concern, and assisting in the understanding of where science can benefit New Zealand;
- To undertake activities that enhance the use of science and evidence in policy formation and evaluation across government;
- To undertake a representational role from time to time, at the Prime Minister's request, and assisting in promoting New Zealand's interests internationally through science;
- To undertake activities that promote science and technology education;
- To comment on science issues (while observing the "no surprises" principle);
- To undertake specialist research on specific topics on which the Prime Minister has requested advice or commissioned reports;
- To undertake any other tasks or functions as agreed between the Prime Minister and the CSA from time to time.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Vacancy					

APH Organisation Form

Organisation and Responsible Portfolio

Organisation: Prime Minister's Special Envoy for the Christchurch Call

Responsible Portfolio: Prime Minister

Brief Outline of the Functions and Responsibilities of the Organisation

The Prime Minister's Special Envoy for the Christchurch Call has been administratively established as a Ministerial Advisory Committee of one. The Special Envoy acts on behalf of the Prime Minister in his capacity as co-Leader of the Christchurch Call in relation to outreach to Call Leaders, oversight of the Call work programme, and delivery of key outcomes for the Call.

The Special Envoy's role involves:

- Outreach to Call Leaders in industry, government, and civil society, convening Call-related gatherings, and engaging externally with important constituencies on the Prime Minister's behalf;
- Overseeing the delivery of the Call's work programme;
- Delivering key outcomes, focusing on activities that have a long-term impact on shaping the digital environment for good, and building New Zealand's reputation and standing on digital issues; and
- A particular focus on consolidating and building on the Initiative on Algorithmic Outcomes Proactively announced in 2022.

Note the Committee was disestablished on 30 June 2024 with no further appointments to be made.

Current Membership

Name	Gender Identity	Region	Ethnicities (and Iwi if applicable)	Date of original appointment	Expiry date of present term
Rt Hon Dame Jacinda Ardern	F	Auckland	Nil declared	17 April 2023	30 June 2024