



7 August 2025



Ref: OIA-2025/26-0045

Tēnā koe 

Official Information Act request relating to Gift Register

Thank you for your Official Information Act 1982 (the Act) request received on 28 July 2025. You requested:

1. *A copy of your agency's gift register covering the period 1 January 2023 to today, including:*
 - *Date gift was received and by who*
 - *Description of the gift*
 - *Estimated value (if known)*
 - *Name of the person or organisation who provided the gift*
 - *Recipient's role or team within the agency*
 - *Whether the gift was accepted, declined, or otherwise disposed of*
2. *A copy of your agency's current policy or guidelines relating to the acceptance, declaration, or handling of gifts, hospitality, or koha.*

Part 1

For the 2023/24 financial year, information related to this part of your request can be found in the following publicly available documents:

- Annual Review 2023/24: Responses to the pre-hearing questionnaire (from Question 42): https://www.parliament.nz/resource/en-NZ/54SCGOA_EVI_6e98c62c-f3ab-41ab-b3eb-08dd0731b318_GOA31350/29a2602168d83d200fc4ad36c9a39f772a1a1061
- Annual Review 2023/24 – Responses to the pre-hearing questionnaire – Appendices (Appendix 1): https://www.parliament.nz/resource/en-NZ/54SCGOA_EVI_6e98c62c-f3ab-41ab-b3eb-08dd0731b318_GOA31349/b7baf6f7ca846b893fd4ec7284755755966f930e.

For the 2024/25 financial year, please find attached information related to this part of your request as of 31 March 2025, which has already been compiled and reviewed, and I have decided to release to you in full. Information regarding gifts received for the period 1 April-30 June 2025 will be compiled as part of the 2024/25 Annual Review process, to be published in December this year. Preparing it for release earlier would require significant time, and diversion of our resources. Therefore, we must refuse this part of your request under section 18(f) of the Act, as the information cannot be made available without substantial collation.

Part 2

DPMC and NEMA's current Hospitality, Gifts, Koha and Entertainment Policy has been previously released in response to a request under the Act, which was in turn proactively released on DPMC's website (see pages 3-9):

- <https://www.dPMC.govt.nz/sites/default/files/2024-07/dPMC-roia-oia-2023-24-0885.pdf>.

Accordingly, I have refused this part of your request under section 18(d) of the Act as the information requested is publicly available.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Nāku noa, nā,



Annabel Ritchie
Acting Executive Director
Strategy, Governance and Engagement

Appendix 1: Question 48 and 49 – Register of hospitality, koha, gifts and entertainment

Response to Question 48

The following table sets out gifts/koha/hospitality received by DPMC from 1 July 2024 to 31 March 2025:

Date	Position of Recipient	Business Unit	Gift	From	Reason for gift	Estimated value \$	Reason for acceptance
2/07/2024	Chief Executive	Office of the Chief Executive	Tea gift pack	Head of Civil Service, Singapore	Recognition for the hospitality provided by DPMC during their New Zealand visit	90.00	Accepted – delivery shared with staff
16/09/2024	Policy Adviser	Policy Advisory Group	Box office ticket to a sporting event	Australian High Commission	Associated with diplomatic hospitality and cleared with Ministry of Foreign Affairs and Trade	999.00	Accepted – impolite to decline
30/09/2024	Manager	National Security Group	Dinner hosted following the Counter Ransomware Initiative (CRI) Summit	Cyber CX (security company)	Associated with the CRI Summit, held in Washington DC	80.00	Accepted – impolite to decline
11/10/2024	Senior Adviser	National Security Group	Complimentary tickets to conference	Netsafe NZ	Associated with networking discussions on online safety	295.00	Accepted – impolite to decline
18/11/2024	Chief Executive	Office of the Chief Executive	Bottle of wine	Head of Civil Service, Singapore	Associated with end of year event	98.00	Accepted – delivery shared with staff
28/11/2024	Senior Adviser	Cabinet Office	Four diaries and calendars	ELM Industries Limited, Singapore	Associated with our Singaporean manufacturer of corporate branded office products	115.00	Accepted – delivery shared with staff
5/12/2024	Three Managers, Principal Adviser, Senior Adviser and Coordinator	National Security Group	Six dinners as part of Christmas function	US Embassy Wellington	Associated with end of year event	900.00	Accepted – impolite to decline
11/03/2025	Team Leader	Government House	12 Recipe books	Garden to Table Trust	Associated with the Garden to Table Trust	240.00	Accepted – delivery shared with staff

There were no gifts/koha/hospitality received by the Chief Executive, Cyclone Recovery from 1 July 2024 to 31 March 2025.

The following table sets out gifts/koha/hospitality received by NEMA from 1 July 2024 to 31 March 2025

Date	Position of Recipient	Gift	From	Reason for gift	Estimated value \$	Reason for acceptance
12/07/2024	Deputy Chief Executive	Solomon Islands shell necklace	Solomon Islands National Disaster Management Office (NDMO)	Recognition for hosting two Solomon Islands NDMO staff for two weeks	100.00	Accepted – retained in the NEMA library
8/08/2024	Adviser	Flexi egift card	Auckland University of Technology	Recognition for speaking to university students	60.00	Accepted – impolite to decline - donated to charity
12/09/2024	Chief Executive	Book - An introduction to space weather	New Zealand Defence Force	Speaking at NZDF Safety Hui in Linton	60.00	Accepted – retained in the NEMA library
15/10/2024	Chief Executive	Jewellery box	Ministry of Interior and Safety, South Korea	Associated with the bilateral meeting held as part of the Asia-Pacific Ministerial Conference on Disaster Risk Reduction conference in Manila	210.00	Accepted – retained in the NEMA library
15/10/2024	Chief Executive	Ornamental plate	Indian delegation	Associated with the bilateral meeting held as part of the Asia-Pacific Ministerial Conference on Disaster Risk Reduction conference in Manila	100.00	Accepted – retained in the NEMA library
22/10/2024	Senior Adviser	Local artwork	Department of State Reserve Vietnam	Recognition for hosting Vietnamese delegation	50.00	Accepted – retained in the NEMA library
27/11/2024	Adviser	Gift Box	Republic of Fiji Military Forces	Recognition for presentation and hosting at NEMA	100.00	Accepted – delivery shared with staff
21/01/2025	Senior Adviser	Christmas Food Gift hamper	H2R Consulting	End of year event	100.00	Accepted – delivery shared with staff