EXECUTIVE COUNCIL CHAMBERS

2 June 2026

[redacted]

Ref: OIA-2025/26-0653

Tēnā koe [redacted]

Official Information Act request: Medals for Operation Tīeke

Thank you for your Official Information Act (the Act) request received on 11 April 2026. You requested:

> *Any advice provided by DPMC regarding medals for Operation Tieke*
> *1. any cabinet honours & awards committee minutes (either in draft or complete form) regarding medals awarded for Operation Tieke*
> *2. any draft regulations held by DPMC regarding medals for Operation Tieke*

The time frame for responding to your request was extended under section 15A of the Act by 20 working days because it necessitated a search through a large quantity of information, and consultations to be undertaken before a decision could be made on the request. Following this extension, I am now in a position to respond.

Information being released
I have decided to release the relevant parts of the documents listed below, subject to information being withheld as noted. The relevant grounds under which information has been withheld are:

1. Section 6(a), to protect the security or defence of New Zealand or the international relations of the Government of New Zealand
2. section 9(2)(a), to protect the privacy of individuals
3. section 9(2)(f)(iv), to maintain the confidentiality of advice tendered by or to Ministers and officials
4. section 9(2)(g)(i), to maintain the effective conduct of public affairs through the free and frank expression of opinion
5. section 9(2)(g)(ii), to prevent improper pressure or harassment
6. section 9(2)(h), to maintain legal professional privilege

Item	Date	Document Description/Subject
1.	11 Mar 2026	Discussion of ribbon design process
2.	3 Mar 2026	Email thread regarding drafting instructions
3.	2 Feb 2026	Cabinet Office Note to the PM
4.	30 Jan 2026	Update on briefing to the Prime Minister
5.	8 Dec 2025	Cabinet Office statement for inclusion in Ministerial briefing
6.	1 Dec 2025	Honours Unit comment
7.	21 Nov 2025	Cabinet Office comment on consultation

DEPARTMENT OF THE PRIME MINISTER AND CABINET
Te Tari o te Pirimia me te Komiti Matua
Parliament Buildings, Wellington 6011, New Zealand. Telephone: +64 (4) 830 5010.
Email: CabinetOffice@dpmc.govt.nz www.dpmc.govt.nz

8.	3 Oct 2025	Cabinet Office feedback supporting proposal in principle
9.	24 Sep 2025	Email Acknowledging receipt of draft submission
10.	25 Aug 2025	Advice on medallic recognition for Operation Tieke

This matter was not considered by a Cabinet Committee; therefore no minutes exist and I refuse the part of your request for any cabinet honours & awards committee minutes under section 18(e) of the Act.

Information to be withheld
There is additional information covered by your request that I have decided to withhold in full under the following sections of the Act:

1. section 9(2)(f)(i), to protect the confidentiality of Sovereign communications
2. section 9(2)(f)(iv), to maintain the confidentiality of advice tendered by or to Ministers and officials
3. section 9(2)(h), to maintain legal professional privilege

In making my decision, in accordance with section 9(1) of the Act I have considered whether the public interest in disclosure outweighs the need to withhold the information, and I have concluded that it does not.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Nāku noa, nā

Rachel Hayward
Clerk of the Executive Council

CABINET OFFICE, PARLIAMENT BUILDINGS, WELLINGTON 6011, NEW ZEALAND
Telephone: +64 (4) 830 5010. Email: CabinetOffice@dpmc.govt.nz
www.dpmc.govt.nz

Item 1

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) ; Medals Policy
Subject: RE: request for ribbon design(s) for the NZ Special Service Medal (Support to Ukraine) [redacted]
Date: Wednesday, 11 March 2026 12:15:00 pm
Attachments: image001.png
image002.png

Kia or s9(2)(g)(ii)

I would suggest the Phillip has the opportunity to review the sample ribbon to sign off the colour match. He will also provide the final wording on the ribbon design to NZDF in due course (PCO doesn't need the wording at this moment).

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Item 2

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) ; Nicola Purvis [DPMC]
Subject: Drafting Instructions for Regulations to institute NZSSM (Support to Ukraine): HU comments
Date: Tuesday, 3 March 2026 5:28:00 pm
Attachments: image001.png
image002.png
Out of scope
DRAFT NZDF Drafting Instructions - NZSSM (Support to Ukraine) Regulations_Honours Unit

---

Kia ora s9(2)(g)(ii)

s9(2)(f)(iv)

Out of scope

Hei konā mai,

David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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From: David Williams [DPMC]
Sent: Tuesday, 24 February 2026 4:59 pm
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) ; Nicola Purvis [DPMC] <Nicola.Purvis@dpmc.govt.nz>
Subject: Drafting Instructions for Regulations to institute NZSSM (Support to Ukraine)

Kia ora s9(2)(g)(ii)

Released under the Official Information Act 1982

Thank you for your email attaching the draft Drafting Instructions for Regulations to institute NZSSM (Support to Ukraine), and your request for the Honorus Unit to review and comment on the draft prior to their submission to PCO. Please note that our review of the drafting instructions (and liaison with the on-going development) of this NZSSM is at the request of the Prime Minister.

We will not be able to meet your deadline for comments (and dispatch to PCO this Friday), we will aim to provide our comments on the draft instruction to NZDF by the end of next week.

Hei konā mai,
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Six pages of draft drafting instructions withheld under s9(2)(h)

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[redacted]

Item 3

EXECUTIVE COUNCIL CHAMBERS

Memo

2 February 2026

To	Prime Minister
From	Nicola Purvis
Subject	**Proposal to establish a new issue of the New Zealand Special Service Medal for Support to Ukraine**
Deadline	**Friday 20 February 2026**

Purpose

1 This note seeks your agreement in principle to the Minister of Defence's proposal to establish a new issue of the New Zealand Special Service Medal (NZSSM) for support to the Ukraine (see letter attached).

About the New Zealand Special Service Medal 2002

2 The NZSSM was instituted in 2002 to recognise service or work for New Zealand in very difficult, adverse, extreme or hazardous circumstances that fall outside the boundaries of what members of the New Zealand Defence Force (NZDF) and certain other New Zealanders could normally expect as part of their routine duties or work. The nature of special service was purposely not defined in the Royal Warrant in order to provide the government considerable flexibility in awarding the medal. To date, the NZSSM has been awarded to those who were present at atmospheric nuclear tests in Australia and the Pacific in the 1950s and 1973; took part in body recovery and victim identification following the Air New Zealand Mount Erebus disaster in 1979; or participated in rescue, relief, and rehabilitation efforts after the 2004 Asian earthquake and tsunami.

New Zealand support to Ukraine

3 Nearly 1,000 NZDF personnel have served in Europe supporting Ukraine's self-defence following the Russian invasion in February 2022. The mandate for the Operation TĪEKE deployment of NZDF personnel currently extends to 31 December 2026. While the Operation TĪEKE Cabinet mandate covers much of Europe (excluding Ukraine and other specified countries), only the following countries are currently authorised for Operation TĪEKE activities: the United Kingdom, s6(a) [redacted] the service does not meet the threshold for the award of a New Zealand General Service Medal or a New Zealand Operational Service Medal.

The Minister's proposal that special service be recognised

4 The Minister of Defence proposes a NZSSM for Support for Ukraine on the basis of the psychological and mental impact of their personal and professional investment in a training

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outcome which immediately has a battlefield outcome. This is further explained in her attached letter to you.

5 Additionally, the Minister explains that Operation TĪEKE is a major component of the New Zealand contribution to the maintenance of a rules-based international order by directly supporting the preservation of a free and democratic Ukraine against the Russian invasion and the wider security of our allies in the European Union, the United Kingdom and in NATO.

6 As to eligibility:

s9(2)(f)(iv)

6.3 Service recognised through this proposed NZSSM does not count towards qualification for the New Zealand Operational Service Medal.

7 NZDF advise that funding for this proposal is available within their existing budget.

8 As you will know, the armed forces have a long history of medallic recognition, and it is an important recognition and recruitment tool for the NZDF. The Honours Unit supports this proposal Out of scope

Out of scope

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[redacted]

Process for establishment

13 If you agree to the proposal, NZDF will work with the Parliamentary Counsel Office and the Cabinet Office to draft regulations to establish the medal. The Minister will then ask you to advise the Governor-General to sign the regulations.

Recommendations

14 I recommend that you:

14.1 **indicate** whether you agree in principle to the issue of a New Zealand Special Service Medal (Support for Ukraine);

AGREE IN PRINCIPLE / DISAGREE / DISCUSS

14.2 **agree** to the Parliamentary Counsel Office drafting regulations to give effect to the agreement-in-principle on the instructions of the New Zealand Defence Force in conjunction with the Honours Unit, Cabinet Office;

AGREE / DISAGREE / DISCUSS

Out of scope

[redacted]

14.4 **sign** the attached letter to the Minister of Defence, should you agree in principle to this proposal.

Nicola Purvis
Deputy Secretary of the Cabinet
(Constitutional and Honours)

Rt Hon Christopher Luxon
Prime Minister

Date: 07 / 02 / 2026

Distribution:
Cameron Burrows, Chief of Staff
s9(2)(a)

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Item 4

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: Nicola Purvis [DPMC]; s9(2)(g)(ii) Medals Policy; s9(2)(g)(ii)
Subject: Institution of the New Zealand Special Service Medal (Support to Ukraine)
Date: Friday, 30 January 2026 4:20:00 pm
Attachments: image001.png
image002.png

Kia ora s9(2)(g)(ii)

We wanted to give you an update on the briefing we have prepared for the Prime Minister seeking his agreement in principle to the Minister of Defence's proposal to establish a new issue of the New Zealand Special Service Medal (NZSSM) for support to the Ukraine.

The Cabinet Office will be recommending that the Prime Minister supports this proposal,
Out of scope

Out of scope

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Item 5

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: Medals Policy; s9(2)(g)(ii); Nicola Purvis [DPMC]
Subject: NZDF NTM-2025-324 - Institution of the New Zealand Special Service Medal (Support to Ukraine)
Date: Monday, 8 December 2025 5:06:00 pm
Attachments: image001.png
Out of scope

Kia ora Donald

Thank you for your email of 2 December, attaching a revised note to your Minister and letter to the PM.

Out of scope

Please find below a revised Cabinet Office position statement to be included as para 21 in the revised briefing paper to the Minister (and the letter to the PM):

"The Honours Unit, Cabinet Office has been consulted and generally supports this proposal. Out of scope

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Item 6

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) ; Nicola Purvis [DPMC]
Subject: 2025-324 - Institution of the New Zealand Special Service Medal (Support to Ukraine): HU comment to Minister"s office
Date: Monday, 1 December 2025 2:17:00 pm
Attachments: image001.jpg

Out of scope

Kia ora s9(2)(g)(ii)

Thank you for the opportunity to comment on this briefing from CDF to Hon Collins.

As per para 21 of the attached briefing note, the Honours Unit generally supports this proposal, Out of scope

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Item 7

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) Medals Policy; Nicola Purvis [DPMC]
Subject: RE: NZSSM (Support to Ukraine) Proposal: HU comment
Date: Friday, 21 November 2025 4:46:00 pm
Attachments: image001.png
image002.png
image003.jpg

Kia ora s9(2)(g)(ii)

The Cabinet Office position remains the same, and we wish retain our current consultation comment (our email of 18 November 2025 refers).

Out of scope

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Out of scope

From: David Williams [DPMC] [mailto:David.Williams@dpmc.govt.nz]
Sent: Tuesday, 18 November 2025 10:05 a.m.
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) Medals Policy <Medals.Policy@nzdf.mil.nz>; Nicola Purvis [DPMC] <Nicola.Purvis@dpmc.govt.nz>
Subject: NZSSM (Support to Ukraine) Proposal: HU comment

Kia ora s9(2)(g)(ii)

We are happy with the proposed amended wording below in the Honours Unit consultation comment, s9(2)(f)(iv)

Hei konā mai,
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Out of scope

From: David Williams [DPMC] <David.Williams@dpmc.govt.nz>
Sent: Friday, 14 November 2025 4:36 pm
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) Medals Policy <Medals.Policy@nzdf.mil.nz>; Nicola Purvis [DPMC] <Nicola.Purvis@dpmc.govt.nz>
Subject: NZSSM (Support to Ukraine) Proposal: HU comment

Kia ora s9(2)(g)(ii)

Thank you for email of 6 November seeking the Cabinet Office's view on a revised draft submission.

We have reviewed the revised draft submission to the Minister and the comments in your email, and have the following Cabinet Office comment:

Cabinet Office position

s9(2)(f)(iv)

Out of scope

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Out of scope

Ribbon design

The New Zealand Herald of Arms will prepare (with input from NZDF) a design for a ribbon for the proposed NZSSM (Support to Ukraine) following the Prime Minister's approval in principle on a proposal.

Kind regards

David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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From: David Williams [DPMC] <David.Williams@dpmc.govt.nz>
Sent: Wednesday, 5 November 2025 11:30 am
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) Nicola Purvis [DPMC] <Nicola.Purvis@dpmc.govt.nz>
Subject: NZSSM (Support to Ukraine) Proposal: HU comment

Tēnā kōrua s9(2)(g)(ii)

Thank you for emails of 14 and 21 October 2025 seeking the Cabinet Office's view on a revised draft submission and a suggestion to change the name for the proposed NZSSM.

We have reviewed the draft submission and suggested name change, and have the following comments:

s9(2)(f)(iv)

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s9(2)(f)(iv)



Out of scope



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Draft regulations

As previously advised, the draft regulations for the NZSSM (Support for Ukraine) will be drafted by PCO on receipt of drafting instructions from NZDF (following approval in-principle by the Prime Minister). We recommend that you substitute the recommendation in (Paras 1b and 23 b) to "**agree** to the Parliamentary Counsel Office drafting regulations to give effect to the agreement-in-principle on the instructions of the New Zealand Defence Force in conjunction with the Honours Unit, Cabinet Office".

Happy to discuss. If you can send us the final draft of the paper, we will add our Cabinet Office comment to it.

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Item 8

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: Nicola Purvis [DPMC]; s9(2)(g)(ii)
Subject: NZSSM (Support to Ukraine)
Date: Friday, 3 October 2025 4:16:00 pm
Attachments: image001.jpg
image002.png

Kia ora s9(2)(g)(ii)

Thank you for emails of 23 September and 1 October 2025 seeking the Cabinet Office's view on a draft submission and suggested regulations for the New Zealand Special Service Medal (Support for Ukraine).

We have reviewed the draft submission and suggested regulations and discussed them internally. As a result, we have the following comments:

s9(2)(f)(iv)

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s9(2)(f)(iv)

[redacted]

Happy to discuss.

Hei konā mai,
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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Out of scope

[redacted]

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Item 9

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: s9(2)(g)(ii) Nicola Purvis [DPMC]
Subject: [redacted] NZSSM (Support to Ukraine)
Date: Wednesday, 24 September 2025 10:51:00 am
Attachments: image001.png
image002.jpg

[redacted]

Hi s9(2)(g)(ii)

Thank you for passing the draft submission and regulations for a proposed NZSSM (Support for Ukraine) to the Honours Unit for our comment. We will aim to provide comments on the draft submission and process forward to you by the end of the week.

Please note that the draft regulations for both a NZSSM (Support for Ukraine) and Out of scope [redacted] will be drafted by PCO on recipient of drafting instructions from NZDF (following any approval in-principle by the PM). So, there is no need to prepare any draft regulations at this time — the regulations will be drafted from the policy content in any submission approved by the Minister and then the PM.

Kind regards
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

Out of scope
Email: david.williams@dpmc.govt.nz

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Out of scope [redacted]

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s9(2)(f)(iv)

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Item 10

From: David Williams [DPMC]
To: s9(2)(g)(ii)
Cc: Medals Policy; s9(2)(g)(ii) [redacted]; Nicola Purvis [DPMC]
Subject: Out of scope
Date: Monday, 25 August 2025 9:03:00 am
Attachments: image001.png
image002.png

Kia ora s9(2)(g)(ii)

Out of scope

We Out of scope suggest that further consideration should be given to identifying a single medallic option to recognise all NZDF/New Zealand Government service relating to OP TIEKE (and any possible future operational deployment associated with the Ukraine).

Out of scope

Hei konā mai,
David

David Williams
Senior Advisor (Honours) | Kaiārahi matua o ngā Hōnore
Cabinet Office, Executive Wing,
Parliament Buildings, Wellington 6011, New Zealand

s9(2)(a)
Email: david.williams@dpmc.govt.nz

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