New Zealand Royal Honour
nomination form

Use this form to nominate someone for a New Zealand Royal Honour. Before you start, read the nomination guidelines on the DPMC website.

1. Tell us about the person you're nominating

Provide as much information as you can. If you don't know an answer, write unknown.

Nominee's personal details

Title (for example, Dr, Mr, Ms, Mx)	
Full legal name	
Preferred name	
Date of birth	
Gender (optional)	
Ethnicity (optional)	

Nominee's contact details

Phone number:	
Email address:	
Postal address:	

Does the nominee already have any Royal Honours or Crown appointments?

Royal honour:	☐ Yes ☐ No ☐ I don't know
Crown appointment (such as JP, KC):	☐ Yes ☐ No ☐ I don't know
Details:	

2. Tell us why you are nominating this person

Describe why you believe this person deserves a Royal Honour, Focus on their achievements, contribution and impact. If you need more space, attach extra pages and write the question heading at the top of each page.

Nominee’s service and achievements:

Their contribution at community, regional, national or international level:

How the nominee's service and achievements stand out above and beyond their peers or goes beyond what's reasonably expected in their paid employment:

How others view the nominee's service and achievements, and whether these have been recognised through other awards or honours:

Positions held by the nominee:

Please list the main positions or offices held by the nominee, and the period of service.

Organisation	Position	From (date)	To (date)	Paid / voluntary?

3. Give us supporting information

Attach at least two letters from other people who know the nominee's service and achievements. These letters should explain why the nominee deserves a New Zealand Royal Honour and provide extra detail to support your nomination.

People or organisations who are supporting this nomination:

	☐ Letter attached
	☐ Letter attached
	☐ Letter attached
	☐ Letter attached
	☐ Letter attached
	☐ Letter attached
	☐ Letter attached
	☐ Letter attached
	☐ Letter attached

4. Tell us about yourself as the nominator

Your personal details

Full name:	
Title (such as Dr, Mr, Ms, Mx):	
Your Royal Honours (if any):	
Relationship to the nominee:	

Your contact details

Phone number:

Email address:

Postal address:

5. Confirm the information and sign the form

Before you sign, read how we protect your information and how we may use AI to help process nominations at dpmc.govt.nz/our-programmes/new-zealand-royal-honours/privacy-statement

☐ I have completed this form

☐ I have attached letters of support

☐ I acknowledge that I have read and understood the privacy and AI use statement for the New Zealand Royal Honours System

Signature:

Date:

6. Send your completed form to the Honours Unit

If you have questions, or need help with this form, contact the Honours Unit.

The Honours Unit

Phone: (04) 830 5011

Email: honours@dpmc.govt.nz

Web: dpmc.govt.nz/our-programmes/new-zealand-royal-honours

Postal: Cabinet Office, Parliament Buildings, PO Box 55, Wellington 6140